



OpsPLANNER CAN HELP YOU MINIMIZE THE IMPACT OF DISRUPTIONS

A Single Tool for Your Entire Continuity Program:

Integrated Business Continuity/COOP Planning, BIA, RA, Incident Management, and Automated Notification

No more inaccessible or cumbersome hard-copy documents and unreliable manual call trees! OpsPlanner improves productivity during planning and is accessible, fast, and effective during a disruption or crisis.

Very practical to deploy, OpsPlanner is a software tool that allows you to collaborate, create, plan, and manage business recovery, crisis management, or notification plans over the Web. It can be used by any size or type of organization. Using OpsPlanner, stakeholders can communicate in real-time to make informed decisions during planning or a disaster response. Because plans change frequently, OpsPlanner makes it easy to effect changes and to communicate automatically.

You can:

- ▶ Write plans in a Word like document format
- ▶ Attach and upload documents (such as floor plans, Excel® spreadsheets, or photographs)
- ▶ Import information from various databases
- ▶ Choose from a wide assortment of built-in templates and surveys
- ▶ Execute a fully automated Business Impact Analysis and Risk Assessment with minimal effort
- ▶ Employ sophisticated role-based security controls
- ▶ Have instant access to all aspects of the plan (including locations, plan types, notification lists, etc.)
- ▶ Store and track all activities for use in audits and pre- and post- testing analysis
- ▶ Set system and user language preferences
- ▶ Export Plans to PDF and MS-Word
- ▶ Access from most Smartphones

OpsPlanner: A Total Business Resiliency, Continuity, and Recovery System



Enhance your ability to mitigate disruptions through proper business continuity planning!

We will assist you in every phase of the business continuity planning cycle and provide you with software, consulting services, or both.

OpsPlanner is a complete tool with the best available features and robust functionality

Easy to Use

Complicated and expensive training is not required. With OpsPlanner, it is truly practical to give plan owners direct access to their plans, making it easy to keep plans up-to-date.

Comprehensive

No need to purchase, integrate, and maintain separate software tools for planning, BIA, RA, incident management, and notification functions. OpsPlanner offers extensive features and functionality that supports your entire continuity program: risk assessment, impact analysis, plan development, training and awareness, testing and exercising, maintenance and audit.

Fully Integrated

OpsPlanner seamlessly integrates planning with business impact analysis, risk assessment, incident management and emergency notification, thereby speeding recovery and simplifying the process of contact management.

Web-based

With OpsPlanner, all plans and related documents are stored in one location which prevents confusion about where to obtain information in an emergency. OpsPlanner is Web-based, so planners have 24 x 7 x 365 access to information.

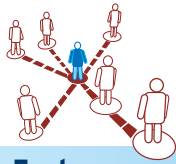
Secure and Auditable


Security and audit provisions allow you to have tracking capability of all events in the planning and recovery process.

Scalable

Suitable for any size entity from small local organizations to large multi-national enterprises.


OPSPLANNER™ IS A FULLY INTEGRATED BUSINESS CONTINUITY PLANNING, BIA, RA, INCIDENT MANAGEMENT, AND NOTIFICATION SOFTWARE TOOL

> COLLABORATION	
	OpsPlanner takes the survival of critical assets out of the hands of a few and places it collaboratively with all stakeholders. Individually or in groups, you can easily share information and make decisions before, during, and after an emergency. This facilitates efficient and integrated business continuity program management, surpassing those of traditional Word document and call tree processes.
Key Features	Benefits
Announcements & Tasks	Supports efficient management of the Continuity Program by assigning tasks, tracking progress, and keeping all participants informed, including the ability to post BC/DR messages via Twitter.
Document Repository	Provides a central, easily accessible location for all documents related to the continuity program such as charts, facilities diagrams, forms, checklists, audit reports, and reference manuals needed during recovery.
Survey Tools	Enables information gathering, evaluation, and the ability to create ad-hoc web surveys to audit existing plans, risk assessments, or business impact analysis and send the survey to both internal and external participants without the requirement of being a user.
Manage Inventory & Dependency Mapping	Allows users to define critical business functions, as well as inventory requirements and create graphical dependency maps.
Import from CMDB	Allows users to import and update asset information from a CMDB or other data source.
Chat	Provides users the ability to communicate in a private or group chat to other users, regardless of location.

> BIA/RA EXPERT	
	OpsPlanner's BIA/RA Expert is an optional feature that allows an organization to enhance the integration of workflow, recovery resources and data into the OpsPlanner Business Continuity Process. This feature allows an organization to define BIA/RA parameters, and dynamically generate customized BIA/RA surveys based on these parameters. The BIA survey response automatically calculates recovery objectives. The RA survey results detail a ranking of each surveyed hazard by probability, impact and vulnerability.
Key Features	Benefits
BIA/RA Methodology Tasks	An updated set of BIA/RA methodology tasks for performing the Impact Analysis and Risk Assessment process, which due to the enhanced data gathering surveys and reports, significantly reduces the overall effort as compared to the manual BIA/RA Process and other BIA/RA tools.
BIA/RA Web Surveys	Provides the ability to define parameters for multiple and/or distinct lines of business, Impact Categories, Assets, Threats and Hazards. Once the threshold parameters are defined, a dynamic BIA/RA web-based survey is generated which can be sent to any number of internal or external stakeholders for participation in the BIA/RA process. As well, the BIA/RA Survey Administrator can modify existing questions and add an unlimited number of user-definable questions to the end of a survey.
BIA/RA Reports	Contains a complete set of BIA/RA reports that include Impacts Over Time, BIA Survey Detail, BIA Resources, BIA Survey Summary, BIA Comparison Report, RA Survey Detail, RA Threat Analysis, and Risk Matrix Summary. The BIA Comparison Report enables the organization to identify gaps between surveyed resource requirements and inventory of resources on hand. The BIA Survey Summary provides calculated recovery time objectives and overall recovery ranking based on organizational scores for tangible and intangible impact data. The Risk Matrix Summary displays a grid placement of all surveyed RA Hazard items based on High, Medium or Low calculated ratings for Probability, Impact, and Vulnerability.
BIA Dependency Diagrams	Creates dependency maps at the organizational unit level and integrated dependency maps across all consolidated organizations for: inflows, outflows and resource relationships.

WITH OPSPLANNER™ YOU CAN CREATE A SECURE AND CENTRALIZED ENVIRONMENT FOR THE ENTIRE PLANNING PROCESS, 24 x 7 x 365

<p>> PLANNING</p> 	<p>OpsPlanner integrates all aspects of business continuity planning while simplifying all the steps. With OpsPlanner providing the backdrop for automated reminders and dashboard views of planning and plan approval progress, managers can better focus on strategy, leadership, and management of the entire program.</p>
Key Features	Benefits
Hierarchical Plan Organization	Provides the ability to organize a large number of plans in a logical and flexible manner with the ability to “roll-up” plans by business unit or location.
Document-Like Plan Editing	A document-like plan editor reduces training costs and frustrations for contributors by making the plan creation easy and flexible for anyone to use. Existing plans in Microsoft® Word format can be easily imported into OpsPlanner.
Plan Templates	Authors can choose to use plan templates which will guide them through the steps required to build continuity plans and help ensure the plans meet all of the organization’s policies and compliance requirements.
Automatic Plan Maintenance Reminders and Tracking	Enables easier and timely maintenance of a large number of plans by tracking plan progress, sign-offs, deadlines, updates, reminders, and approvals.
Exportability of Plans to PDF and MS-Word Formats	Allows for complete plans and all related documents to be available offline in a single PDF or MS-Word file, which can be used as back-up if necessary (including reference materials and documents).

<p>> RECOVERY</p> 	<p>OpsPlanner’s real-time incident management features enable stakeholders and Recovery Managers to communicate issues and readily view recovery progress via a color coded dashboard. OpsPlanner can be effectively used in an actual disruption, as well as to test and improve business continuity plans across the enterprise, as OpsPlanner automatically logs all activities for post event review and analysis.</p>
Key Features	Benefits
Launch Plans and Track Progress In Real Time	Enables Recovery Teams access to the most up-to-date plan information during an emergency, including triggered alerts for assigned recovery team members, strengthening the ability of the organization to recover. The Status Dashboard provides a real time view of the recovery progress for each plan and event.
Real-Time Plan Modification as Mandated by Events	No matter how well a plan is designed, the actual event situation may call for changes of names, information, and processes during the occurrence of the event. You can do so in OpsPlanner without impacting the integrity of the plan.
Message, Picture, and Document Post-it Board Exchange	Allows dispersed team members to exchange information during a disruption so they can then obtain more accurate updates and assessments.
Dashboard	A graphical dashboard view for Executives and Event Managers to easily view progress on Recovery Tasks, Recovery Resources and automated Notifications.
Detailed Archive of Executed Plans	Enables continuous improvement of the organization’s preparedness by reviewing the performance of plans during tests, exercises, and real disruptions.

> NOTIFICATION



The OpsPlanner notification tool provides both inbound and outbound capabilities which can reach thousands of people rapidly. Employees, customers, and suppliers can receive the same consistent message via one or more devices, such as landline phone, cellular phone, fax, PDA, email, BlackBerry, or other wireless devices. During times of mild disruptions like snow emergency closings to crises such as fires, speed can count. With OpsPlanner, the message can arrive in seconds anywhere in the world!

Key Features	Benefits
High Speed, Automated Notification	Allows managers to contact customers, vendors, and employees with speed, accuracy, and a consistent messages along with the ability to configure for multiple languages.
Multiple Devices	Supports multiple device messaging for outbound messages and delivers messages using advanced text-to-speech technology. This includes the ability for recipients to provide inbound status updates using callback numbers and unique message access codes.
Real-Time Response & Status Tracking	Allows recipients to communicate in real-time so that in the event of a disruption, they have two-way communication in order to obtain information and to make more informed decisions.

> DESIGNED FOR THE ENTERPRISE

OpsPlanner is designed to easily support the sophisticated needs of the modern enterprise. You can deploy OpsPlanner with confidence to a large number of locations, business units, and stakeholders. And, OpsPlanner security and technical architecture can fit right in with your IT environment.

Key Features	Benefits
Supports User Groups and Role-Based Access Control	Allows user groups to be organized in a logical fashion. Most often users are organized by department or function so that it is easier to specify access control privileges based on roles and responsibilities.
Built-in Support for Custom Reports	Allows managers to load custom reports in order to extend OpsPlanner's reporting capabilities to meet unique requirements.
Active Directory/LDAP Authentication	For premise -hosted implementations, OpsPlanner easily integrates into your directory of choice. By doing this, security is strengthened and separate user accounts and passwords are not needed.

> PURCHASING OPTIONS

To aid you in the choice most appropriate for your organization, three purchase options are available.

Key Features	Benefits
	<i>For organizations who choose to keep emergency management systems outside the organization:</i>
Online Subscription Service (SaaS) 100% Web based	No hardware or software must be purchased, nor do you have to consider internal IT infrastructure and on-going maintenance and support.
Managed Hosting	OpsPlanner implementation and deployment can be customized to suit your organization's requirements on a dedicated infrastructure that is managed by Paradigm Solutions International.
	<i>For organizations that have a robust IT infrastructure and prefer to keep emergency management systems inside the organization:</i>
Onsite Installation Managed Hosting	OpsPlanner is installed and maintained by in-house internal IT staff and can be customized to suit your organization's requirements.

"IN BUSINESS TO KEEP YOU IN BUSINESS"



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